



## **RESTORE MANAGER POSITION**

**Habitat for Humanity Monterey Bay is seeking a manager for its ReStore location in Santa Cruz, CA.**

Habitat for Humanity Monterey Bay operates two ReStores; one in Santa Cruz and one in Monterey. The ReStore is a retail store that sells donated furniture, appliances and building materials. The store is open to the public and all proceeds go to help build modest homes for low-income households in Santa Cruz and Monterey Counties. The Santa Cruz ReStore is located in a 17,000 square foot warehouse and has been in operation since August of 2012.

**POSITION MISSION:** To generate revenue, meet budgets and maintain profitability objectives in support of local Habitat affiliate operations through the acquisition, management and marketing of ReStore products. Create positive visibility and face of Habitat in the local community, presenting the mission and scope of Habitat for Humanity's affordable housing programs.

**POSITION SUMMARY:** Implements and drives programs for donations. Provides sustained Network development to expand the scope of Habitat ReStore activities and develop long-term, collaborative relationships with community based Trade/Business, churches, donors and others to secure donations and raise awareness of local affiliate mission in the community. Operations Management, including: consistent, safe and positive development of Associates and assets in order to provide a high quality donor to customer experience.

### **Viable candidates will have the following skills:**

- A minimum of 3 years responsible leadership, directing successful teams and accountable for meeting objectives.
- Experience within the thrift or retail business
- Solid application of interpersonal and communication skills, internally and externally, with groups and individuals.
- The ability and willingness to call on existing and potential donors to increase merchandise in the store.
- Demonstrated ability in training, managing leading and developing Associates in a consistent, positive and safety conscious manner.
- Computer proficiency: excel, work, g-mail, social media and accounting software.
- A history of successful adapting to rapidly changing conditions with unexpected shifts in priorities.
- Ability to safely lift and position at least 50 pounds.

### **The successful candidate will have demonstrated:**

- High standards of personal and professional integrity and accountability
- Excellent leadership skills including: Associate selection, training, coaching and development
- Team Building through positive and effective communications, empathy and strong interpersonal skills.
- Innovation based on sound business acumen and consideration of a range of risk and reward factors.

- Initiative represented by “a sense of urgency” energy, enthusiasm, attention to detail and follow up.
- Adaptability... a quick, sound and positive decision maker in rapidly changing conditions; anticipating, addressing and solving problems.
- A history of building positive, cooperative, mutually beneficial and long-term relationships.

***Habitat for Humanity is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, marital status, national origin, or disability.***

For more information and to receive a full job descriptions please contact: David Foster, Executive Director, Habitat for Humanity Monterey Bay [david@habitatmontereybay.org](mailto:david@habitatmontereybay.org) or (831) 469-4663